



4TH
ANNUAL
CONFERENCE
14-16 SEP 2024
BANGKOK, THAILAND

Welcome to the 4th WCA eCommerce Annual Conference 2024



Pre-Conference Information

(Very Important – Please Print This Out!)

The details below contain very important last-minute information which you should print out and use as a checklist and reference for the conference.

CONFERENCE ID

In order to facilitate quicker onsite registrations for everyone, please print out your **Conference ID** and present it to us when you do your onsite registration. It will help all members to avoid long queues.

1. Go to the conference website: <https://conferences.wcaworld.com/wcaecommerce2024/info/>
2. Move your mouse cursor towards the lower-left hand side of the webpage banner to where it says .
3. Click on **Print Your Conference ID**
4. Enter your One-on-One username and password
5. Click 
6. Present to WCAworld staff at the Registration Counter when you do your onsite registration.

Your conference details

Important: In order to allow us to better prepare so that delegates can register as comfortably and efficiently as possible, WCA have strongly requested that all delegates would print below details and give us at the register desk. We thank you in advance for your corporation.



[ID#347] Mr. Douglas Archer

Conference Manager

WCAworld

Miami, FL, United States of America



ONSITE REGISTRATION

Everyone must do an onsite registration to pick up their conference bags, name badge, and other materials. Onsite registration can be done during these times and places:

Date	Time	Venue
Saturday, 14 September 2024	10:00 – 21:00 hrs	Bangkok Convention Centre at centralwOrld, BCC Link (22 nd Floor)
Sunday, 15 September 2024	09:00 – 17:00 hrs	Centara Grand at Centralworld, Foyer Lotus Suite 5-7 (22 nd Floor)
Monday, 16 September 2024	09:00 – 17:00 hrs	Centara Grand at Centralworld, Foyer Lotus Suite 5-7 (22 nd Floor)

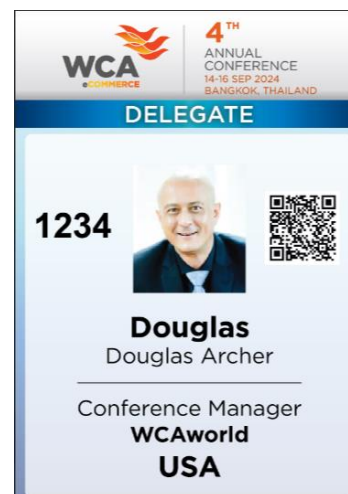
We recommend that you do this upon arrival to avoid the rush that happens just before the welcome cocktail reception starts. To speed up the process, please don't forget to print out and bring your **Conference ID** (as mentioned above)

NAME BADGES & SECURITY

NAME BADGES MUST BE WORN AT ALL TIMES !
NO BADGE – NO ACCESS !!

(WCAworld takes this policy very seriously and you will NOT be given access to the function venues if you do not have a name badge)

- Name badges apply to ALL functions including cocktail receptions and the gala dinner. The only functions they are not required for are tour and golf (when available).
- Name badges are given to delegates during the Onsite Registration only.



AIRPORT TRANSFERS

Airport transfers are **NOT** provided by WCAworld and are **NOT** included in your conference fees.

Taxi: The quickest way to get from Suvarnabhumi International Airport (BKK) to Centara Grand & Bangkok Convention Centre at centralwOrld is by taxi which costs USD 15 - 20 and takes 45 min.

WEATHER

Thailand generally experiences warm and humid weather. The average daily temperature ranges from 25°C (77°F) to 32°C (90°F), making it a relatively hot month.

CONFERENCE AGENDA

Please visit <https://conferences.wcaworld.com/WCAEcommerce2024/info/#agenda>

ONE-ON-ONE MEETING SCHEDULER

Note that your One-on-One Meeting Schedule is also updated daily to the WCAworld Events App. You do not need to pick up a meeting schedule from the registration counter daily.

If you still prefer to have a paper version, you can pick up the One-On-One Schedule at the **Registration Counter on Monday, 16 September 2024 from 09:00 hrs onwards.**

ONE-ON-ONE MEETING SCHEDULER

The following two forms will be available at the Registration Counter and Help Desk during the conference.

One-on-One Communication Sheet: Used for sending messages to others during the One-on-One Meetings. If you need to contact someone to cancel, postpone, or set up a meeting with someone urgently then you can fill in one of these forms and WCAworld staff will deliver them for you.

No Show Record: Please fill in this form if a member does not show up for a prescheduled meeting appointment. Members who continuously miss their meeting appointments will be sent warnings from WCAworld management.

One-on-One Communication Sheet	
Date _____	
<input type="checkbox"/> Cancel a meeting <input type="checkbox"/> Reschedule	
From	To
ID# : _____	ID# : _____
Name : _____	Name : _____
Company : _____	Company : _____
Meeting Point : <input type="checkbox"/> Registration Counter <input type="checkbox"/> Help Desk 1 <input type="checkbox"/> Help Desk 2 <input type="checkbox"/> Other _____	
Meeting Date : _____ Meeting Time : _____	
Contact Number : _____ Email Address : _____	
Message : _____ _____	
Note :	
1. One-on-One Communication Sheets are used for communicating appointment changes with intended persons on the same day . If you would like to cancel, reschedule, or make new appointments for the next 48000, please do this through the conference website, text Scheduler via your own computer, WCA app or at our business center.	
2. Please note that this is one-way communication, you might not receive feedback from the receiver. Therefore, all details provided with a business card attached are required.	
3. All appointments will be designated to one of the meeting points, but we cannot guarantee the meeting confirmation from our side.	
4. Please return this sheet at least 1 hour before the meeting time.	
For Staff Only	
Location of ID# _____	
len1 Time : _____	Table No. : _____
len1 Time : _____	Table No. : _____
len1 Time : _____	Table No. : _____

NO SHOW RECORD	
Your Details	
Name : _____	ID : _____
Company : _____	
No Show Details	
Name : _____	ID : _____
Company : _____	
Date : _____ Meeting Time : _____	
Remarks or Comments: _____ _____	

WCA EVENTS APP

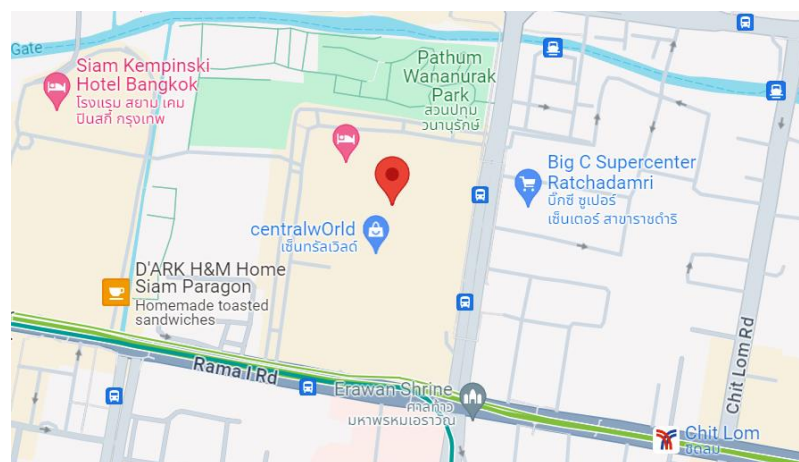
No more queuing to pick up your One-on-One Meeting Schedule!!! **Existing users** must un-install and re-download to update their current version. **New users** can search “WCA Events” in the Apps Store and Play Store or scan one of the below QR Codes.



Features:

- Schedule One-on-One Meeting Appointments
- View your One-on-One Meetings schedule (no need to pick up paper version)
- Conduct text chats with other members at the conference venue
- View Attendee profiles
- View Conference Agenda
- View One-on-One Floor Plan
- Emergency Contacts
- Latest Announcements

EVENT LOCATION (Bangkok Convention Centre at CentralwOrld)



Address: 999, 99 Rama I Rd, Pathum Wan, Bangkok 10330

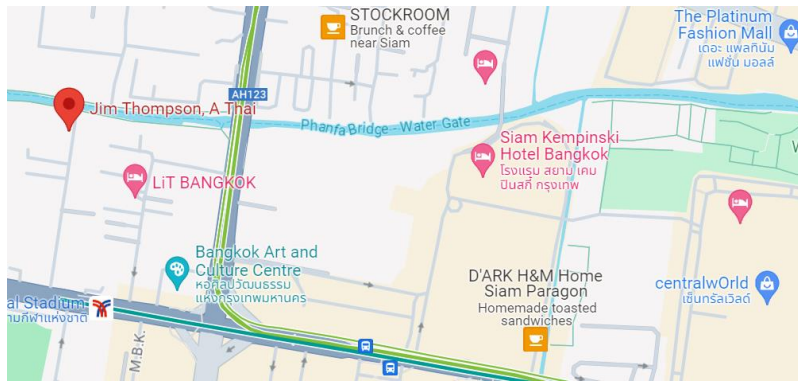
Phone: +66 2 100 1234 | **website:** <https://www.centarahotelsresorts.com/centaragrand/th/cgcw>

Sponsor Gifts

Sponsor gifts will be given out during the **Gala Dinner at Jim Thompson on 15 September 2024**. **Please make sure to be present at the Gala Dinner to receive a Gift if you are a sponsor for this event!**

Complimentary roundtrip transportation (by Tuk Tuk and Van) is provided from the conference venue to Jim Thompson House for the gala dinner. Please wait at the below location to board transportation.

- 18:00 hrs Gather at the Group Check-in area at the Ground Floor Lobby of Centara at CentralwOrld Hotel (G Floor).
- 18:30 hrs Board Tuk Tuk to Jim Thompson's House
- 22:00 hrs Board shuttle service back to Centara Grand at CentralwOrld



Address: 6 Kasem San 2 Alley, Wang Mai, Pathum Wan, Bangkok 10330

website: <https://jimthompsonrestaurant.com/>

WCAWORLD CONTACTS

WCAworld representatives are available 24 hrs. For urgent assistance please contact us. We will be happy to assist you.

Staff	Position	Phone
Harald Oechsner	Director - eCommerce	+1 954 973 5537
Douglas	Conference Manager	+66 86 888 0276
Lalita	Conference Support	+66 92 959 5971
Mye	Conference Support	+66 98 356 1860

For additional information please contact conference@wcaecommerce.com