



REGIONAL  
CONFERENCE  
10 - 13 JUNE 2025  
MIAMI, USA

## Welcome to The WCAworld Regional Conference 2025

### Pre-Conference Information

(Very Important – Please Print This Out!)

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## NAME BADGES & SECURITY

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**NAME BADGES MUST BE WORN AT ALL TIMES! NO BADGE – NO ACCESS !!**

(This policy is enforced seriously, and you will NOT be given access to the function venues without a name badge)

- Name badges are required for **ALL functions** including the One-on-One Meetings, Cocktail Receptions, Breakout Functions, and the Gala Dinner. The venue security will not let anyone without a name badge inside.
- Delegates must pick up their name badges from the onsite registration counter.





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# CONFERENCE ID

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In order to facilitate quicker onsite registrations for everyone, please download your **Conference ID** or and present it to us when you do your onsite registration. It will help us quicken the process for everyone. Members can also show their conference ID to staff using their WCAworld Event App.

## How to download your Conference ID:

1. Go to the conference website: <https://conferences.wcaworld.com/wcaregional2025/info/>
2. Move your mouse cursor towards the lower-left hand side of the webpage banner to where it says 
3. Click on "Download your Conference ID"
4. Enter your One-on-One username and password
5. Click 
6. Present to WCAworld staff at the Registration Counter when you do your onsite registration.

## Your conference details

**Important:** In order to allow us to better prepare so that delegates can reister as comfortably and efficiantly as possible. WCA have strongly requested that all delegates would print below details and give us at the register desk. We thank you in advance for your corporation.



[ID#347] Mr. Douglas Archer

Conference Manager

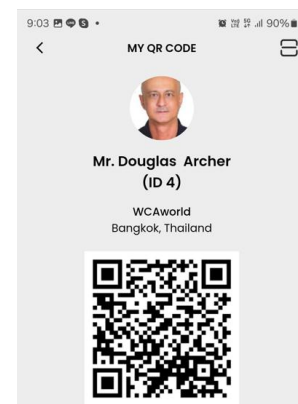
WCAworld

Miami, FL, United States of America



## Conference ID using QR Code:

1. Download the WCAworld Events App from the Play Store or App Store depending on your mobile device.
2. Open the WCAworld Events App and click on "Join" for WCAworld Regional Conference 2025.
3. Log in with your One-on-One Username and Password.
4. Click on "My QR Code" and show your ID to WCAworld onsite registration staff.



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## ONSITE REGISTRATION

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Everyone must do an onsite registration to pick up their name badge, conference bags, and other materials. Onsite registration can be done during these times and places:

Date	Time	Venue
Monday, 9 June 2025	14:00 – 20:00	Hyatt Regency Miami: Riverfront Central Lobby (Lobby Level)
Tuesday, 10 June 2025	09:00 – 20:00	
Wednesday, 11 June 2025	09:00 – 21:00	
Thursday, 12 June 2025 – Friday, 13 June 2025	09:00 – 17:00	

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## HOTEL BOOKING

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Breakfast is NOT provided by WCAworld and is NOT included in your hotel bookings through the conference website.

The average breakfast cost is roughly 80USD per person and can be added upon your check-in directly with the hotel.

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## AIRPORT TRANSFERS

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Airport transfers are NOT provided by WCAworld and are NOT included in your conference fees.

**Taxi fare:** The average cost of an Uber from Miami International Airport (MIA) to the Hyatt Regency Miami is USD 26.

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## GETTING AROUND MIAMI

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In Downtown Miami, the best way to get around is by using the free Miami Metromover system, which loops through the area. Other options include the Metrobus, Metrorail (for longer distances), and rideshare services like Uber and Lyft.

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# WEATHER

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In June, Miami experiences warm temperatures with an average high of around 88°F (31°C) and an average low of approximately 76°F (24°C). The city enjoys a tropical climate, so humidity levels can be relatively high, making the weather feel even hotter. Visitors should dress comfortably and carry sunscreen when exploring the city to stay protected from the sun’s rays.

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# CONFERENCE AGENDA

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Please visit [to view the full agenda.](https://conferences.wcaworld.com/wcaregional2025/info/#agenda)  
<https://conferences.wcaworld.com/wcaregional2025/info/#agenda>

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# ONE-ON-ONE MEETING SCHEDULER

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**PRINTED SCHEDULES ARE NOT PROVIDED.**

- As part of our initiative to reduce waste, we no longer provide printed schedules to be collected each morning.
- Delegates are required to download the **WCAworld Event App** to view their most updated meeting schedules or self-print their own schedules at one of the **printing kiosks** onsite.
- Delegates can also download their schedules daily to their phones as PDF files using the WCAworld Event App. Note that you will only see table numbers for the current meeting day because table numbers are assigned nightly and people’s schedules change.
- One-on-One Meeting Schedules are updated each night between 21:00 – 23:00 hrs.

**Printing Kiosk operation times:**

13:30 – 17:00 hrs.	11 June 2025	Riverfront Hall
09:00 – 17:00 hrs.	12 - 13 June 2025	Riverfront Hall

**Note:** If you have trouble downloading the app in your country, don’t worry - you’ll be able to download it at the conference venue. Our members enjoy a faster and stronger internet connection. When you arrive at the conference venue, please use the below WiFi credentials.

- SSID: WCAworld2025
- WiFi Password: worldwideLP25

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## ONE-ON-ONE MEETING FORMS

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The following two forms will be available at the Registration Counter and Help Desks during the conference.

**One-on-One Communication Sheet:** Used for sending messages to others during the One-on-One Meetings. If you need to contact someone to cancel, postpone, or set up a meeting with someone urgently then you can fill in one of these forms and WCAworld staff will deliver them to the target delegate. However, WCAworld cannot guarantee that you will receive a response. You can also contact other delegates using the chat feature in the WCA Event App.

**Show Record:** Please fill in this form if a member does not show up for a prescheduled meeting appointment. Members who continuously miss their meeting appointments will be sent warnings from WCAworld management.

NO SHOW RECORD	
<b>Your Details</b>	
Name :	ID :
Company :	
<b>No Show Details</b>	
Name :	ID :
Company :	
Date :	Meeting Time :
Remarks or Comments:	

One-on-One Communication Sheet	
Date _____	
<input type="checkbox"/> Cancel a meeting <input type="checkbox"/> Re-schedule	
<b>From</b>	<b>To</b>
ID# : _____	ID# : _____
Name : _____	Name : _____
Company : _____	Company : _____
Meeting Point : <input type="checkbox"/> Registration Counter <input type="checkbox"/> Help Desk 1	
<input type="checkbox"/> Help Desk 2 <input type="checkbox"/> Other _____	
Meeting Date : _____ Meeting Time : _____	
Contact Number : _____ Email Address : _____	
Message : _____	
_____	
Note :	
1. One-on-One Communication Sheets are used for Communicating appointment changes with intended persons on the <b>same day</b> . If you would like to cancel, re-schedule, or make new appointments for the next day(s), please do this through the conference website (onl Scheduler via your own computer, WCA app or at our business center).	
2. Please note that this is one-way communication, you might not receive feedback from the receiver. Therefore, full details provided with a <b>business card attached are required</b> .	
3. All appointments will be designated to one of the meeting points, but we cannot guarantee the meeting confirmation from our side.	
4. Please return this sheet at <b>least 1 hour</b> before the meeting time.	
<b>For Staff Only</b>	
Location of ID# _____	
Ionl Time : _____	Table No. : _____
Ionl Time : _____	Table No. : _____
Ionl Time : _____	Table No. : _____

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## WCA EVENTS APP

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Delegates can search “WCAworld Events” in the Apps Store and Play Store, or scan one of the below QR Codes to download the new version of the WCAworld Events App.



## Features:

- Schedule One-on-One Meeting Appointments
- View your One-on-One Meetings schedule / no need to printout the schedule yourself – (WCAworld no longer provides printed copies to be picked up each morning).
- Conduct text chats with other members at the conference venue
- View Attendee profiles
- View Conference Agenda
- View One-on-One Floor Plan / Directions to meeting table locations
- Emergency Contacts
- Latest Announcements
- Other

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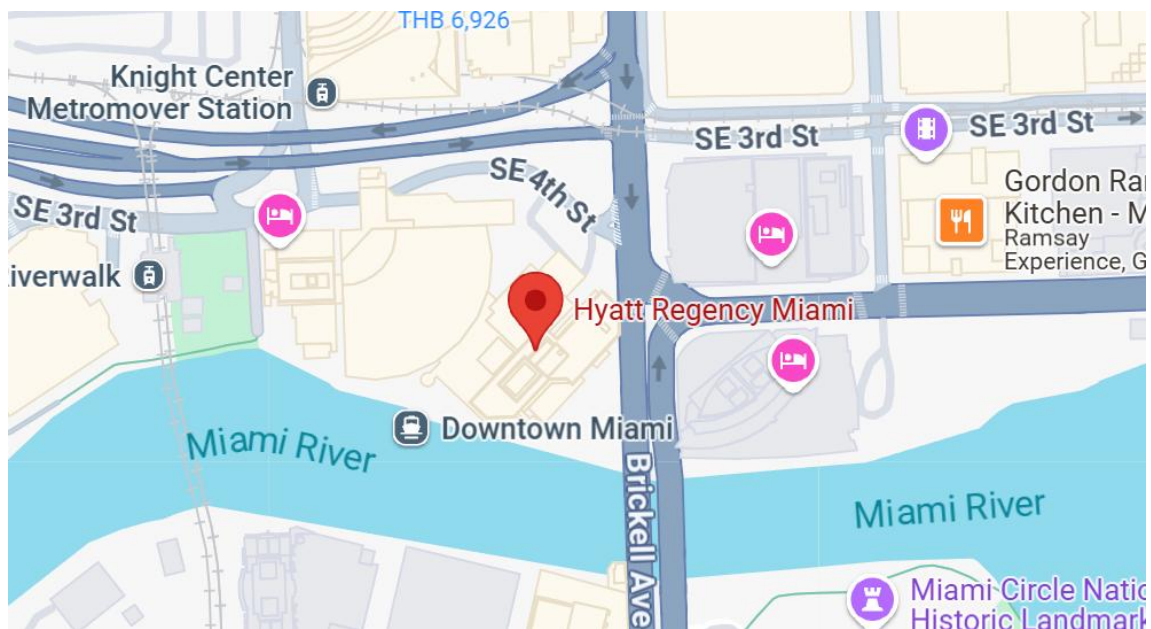
## EVENT LOCATION

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### Hyatt Regency Miami

Address: 400 SE 2nd St, Miami, FL 33131, United States

Phone: +1 305-358-1234



[Google Maps Link](#)

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## SPONSORS GIFT CEREMONY



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- All sponsors (except Dinner Sponsor) will be presented with their gifts on stage during the Plenary Session on 11 June 10:30-12:00 at Jasmine Hall.
- Awards Dinner Sponsor gift will be presented during the Awards Dinner on 11 June 2025 at Hyatt Regency Ballroom (Gala Dinner) 19:00 – 22:00.

**Dress code: Smart Casual**

Non-Vegetarian delegates must choose their main course as they enter the banquet hall. Main course cards are shown below. Please **choose ONE card only**.

Vegetarians DO NOT pick up any cards – please proceed to one of the tables designated for Vegetarian.

<div><p><b>BEEF</b></p><p>Place this on the table in front of your seat so that serving staff know which main course to serve to you</p></div> <p><b>Western Set Menu (BEEF)</b></p> <p><b>Hors d'oeuvres</b></p> <p>Seared Diver Scallops with Papaya Relish and Pepper Slaw</p> <p><b>Salad</b></p> <p>"Salad - Baby Spinach, Spicy Sprout, Toasted Almonds, Feta Cheese White</p> <p>Balsamic Dressing, Bread Presentation"</p> <p><b>Main course</b></p> <p>Grilled All Natural Beef Tenderloin with Crème Fresh Whipped Potatoes</p> <p><b>Dessert</b></p> <p>Lemon Merengue Tart with Raspberry Garnish</p>	<div><p><b>FISH</b></p><p>Place this on the table in front of your seat so that serving staff know which main course to serve to you</p></div> <p><b>Western Set Menu (FISH)</b></p> <p><b>Hors d'oeuvres</b></p> <p>Seared Diver Scallops with Papaya Relish and Pepper Slaw</p> <p><b>Salad</b></p> <p>"Salad - Baby Spinach, Spicy Sprout, Toasted Almonds, Feta Cheese White</p> <p>Balsamic Dressing, Bread Presentation"</p> <p><b>Main course</b></p> <p>"FISH - Blackened Corvina Filet with Roasted Fingerling Potatoes with Sweet Corn Sauce</p> <p><b>Dessert</b></p> <p>Lemon Merengue Tart with Raspberry Garnish</p>	<p><b>VEGETARIAN</b></p> <p>(Do NOT pick up a card – you must seat yourself at a table designated as VEG.</p> <p><b>Hors d'oeuvres</b></p> <p>Veggie Spring Rolls</p> <p><b>Salad</b></p> <p>"Salad - Baby Spinach, Spicy Sprout, Toasted Almonds, Feta Cheese White</p> <p>Balsamic Dressing, Bread Presentation"</p> <p><b>Main course</b></p> <p>Herb Gnocchi with Roasted Tomato Sauce and Grilled Asparagus</p> <p><b>Dessert</b></p> <p>Lemon Merengue Tart with Raspberry Garnish</p>
<p><i>(G) Contains Gluten – (D) Contains Dairy – (N) Contains Nuts – (E) Contains Eggs – (SS) Contains Sesame seeds – (SF) Contains Seafood – (M) Contains Mustard – (S) Contains Soya – (V) Vegetarian – (Vg) Vegan</i></p>		

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## BROCHURE TABLES / PLACING ITEMS ON MEETING TABLES

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- Brochure tables are provided at the conference venue. You can leave your business cards, company brochures, or giveaway items at the brochure tables.

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## IMPORTANT RULES TO NOTE

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1. DO NOT place your name cards, brochures, or giveaway items on all the one-one-one meeting tables. Any items found on meeting tables will be thrown in the trash each morning before the one-one-one meetings start and during the lunch hour.
2. You must wear your NAME BADGE all the time. Venue security will not allow you to enter the functions without a name badge. If you forget your name badge in your room then you will be asked to go retrieve it.
3. Switching name badges is strictly prohibited and anyone caught doing so will be ejected from the conference and blacklisted from attending future WCA events.
4. Please DO respect every member at the conference. They are all there for the same reasons as you – to do business!
5. Do not leave any belongings on table-tops, exhibition booth counter tops, etc., because housekeeping will throw everything they find into the garbage each night.

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## EXHIBITORS SECTION

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### 1. Access to Booths

Tue, 11 June 25	10:00hrs	Exhibitors allowed inside booths (Exhibitors will now be issued with Exhibitors badges)
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### Belongings

All exhibitors are responsible for collecting their own belongings each day after the one-on-one meetings end. Brochures and other items left on the counter-tops will be thrown in the rubbish bin each night when Hyatt does a quick cleaning. Please take your laptops and other valuables back each day.



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## WCAWORLD CONTACTS

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WCAworld representatives are available 24 hrs. For urgent assistance please contact us. We will be happy to assist you.

MANAGEMENT STAFF		
Brian Majerus	Executive Vice President - Latin America	+1 702 378 9718
Bryce Barnhart	WCA - VP North America & Managing Director - Lognet Global	+1 702 378 6309
Cecilia Marquez	Vice-President Latin America	+1 954 952 7508
Charan Sharma	Regional Manager - India	+91 981 834 3738
Damin Wang	Vice President - China	+86 159 2166 2716
Dan March	Chief Executive Officer	+44 7921 038 568
Dhummas Mehta	Product Manager - WIN	+ 91 22 6826 1919
Franklin Camp	Sales Director – FreightOscope	+1 954-999-2878
Harald Oechsner	Director - eCommerce	+1 954 973 5537
Kenneth Yokeum	Vice President - Asia Pacific	+66 89 771 1797
Mark Mairowitz	Executive Vice President - Latin America	+1 702 378 9718
Matthew West	Regional Director - North America	+1 702 757 8620
Monica Tappi Van Velthoven	Vice President - Europe	+31 655 544 690
Randy Van Velthoven	Regional Manager - Europe	+31 631 799 830
Sripad Bharati	Chief Information Officer	+1 954 790 5007
Steve Howard	Director – World Parcel Alliance	+1 954 649 8298

OPERATIONS STAFF		
Douglas Archer	Conference Manager	Local Number in Miami TBA
Joey Kanchanawat	Assistant Conference Manager	+1 508 246 5744
Meow	Conference Supervisor (Registration)	Local Number in Miami TBA
Mye	Conference Support	Local Number in Miami TBA
O	IT Manager	Local Number in Miami TBA